MENTAL HEALTH RECOVERY COLLEGES IN WESTERN AUSTRALIA
EXPERT PANEL
EXPRESSION OF INTEREST

The Mental Health Commission (MHC) seeks to establish an Expert Panel (the Expert Panel) to oversee the development of a unique, evidence-based and co-designed Recovery College model of service in Western Australia.

In order to determine the appropriate model of service that best meets the needs of the Western Australian community, the MHC will engage with an external consultant to prepare a literature review, which will cover the design and outcomes of active Recovery Colleges both nationally and internationally and provide a comprehensive statement of best practice design and models of service suitable for implementation within the Western Australian context.

An Expert Panel comprising of eight to ten members will be established through an open Expression of Interest (EOI) process. The Expert Panel will consist of a range of representatives covering both a mental health and AOD perspective, including:

- Two clinicians;
- Two service providers;
- Four consumer and carer representatives; and
- Up to two other experts (for example academics, peak bodies, more representatives from the above categories).

The exact number and mix of representatives (including gender balance and a minimum of one Aboriginal person) will be determined based on EOI applications.

In line with MHC Consumer, Family, Carer and Community Paid Participation Policy, (the Policy) a participation payment will be offered for all Expert Panel members, unless stated in the Premier's Circular 2017/08 State Government Boards and Committees.

The EOI process also seeks to select and appoint a Chairperson for the Expert Panel. The Chairperson is required to work with the Expert Panel to facilitate the co-design of the draft model of service for consideration by the MHC.

Respondents acknowledge that if appointed from this EOI, members of the Expert Panel that are associated with an entity that may tender to operate a Recovery College in Western Australia can be a member of the Expert Panel. However, due to conflict of interest, the associated entity is thereby precluded from tendering to operate the service and the Expert Panel Member will not be able to tender for any future work that will directly result from this engagement.

As per Premier's Circular 2017/08 State Government Boards and Committees, the MHC seeks to achieve diversity in the representation of Expert Panel members.

Further information regarding the role of the Expert Panel can be found in the **draft Expert Panel Terms of Reference.**

To be considered for appointment to the Expert Panel, applicants are required to provide a comprehensive Curriculum Vitae and a brief statement (no more than two pages) outlining their suitability, based on the following eligibility criteria:

- Personal and/or professional experience or knowledge of recovery-orientated services and practices as it applies to mental health and AOD issues;
- Demonstrated knowledge and understanding of the aims and objectives of Recovery Colleges and their role in complementing existing mental health and AOD support services;
- Demonstrated experience, knowledge or understanding of the principles of co-design;
- Demonstrated knowledge and understanding of current priorities and issues relating to the Western Australian mental health and AOD sectors;
- No Conflict of Interest (real or perceived), that has a direct interest which influences, or may appear to influence, proper consideration by the Expert Panel;
- Ability to personally attend regular meetings (i.e. no less than monthly and no more than fortnightly) for a period of two hours throughout March to July 2018 (approximately). Additional meetings will be negotiated if required; and
- Meetings will be held in a central location that is accessible via public transport facilities.

In addition to the above, if you are wishing to apply for the role of the Expert Panel Chairperson, the following must also be addressed (in one page or less):

- Demonstrated experience in chairing or participating in high level committees with multiple and diverse stakeholders, including the ability to maintain objectivity and negotiate and resolve conflicts;
- An overview of processes that will be used to ensure that the draft model of service adequately reflect the view of the Expert Panel;
- Interpersonal and communication skills that will be used to serve as a conduit between the Expert Panel and the MHC Recovery College Internal Steering Committee (the Committee). The Committee has responsibility for the overall development and implementation of the Recovery College service and is reportable to the Minister for Mental Health (via the MHC Commissioner); and
- Ability to attend further meetings (in person) as requested by the MHC, including additional meetings post July 2018 (this may include meetings of the MHC Recovery College Internal Steering Committee).

Applicants interested in applying for the role of Chairperson are also required to nominate an hourly rate associated with undertaking the duties as described.

All applicants are also requested to provide contact details of a referee in support of their application.

The MHC will undertake a selection process to appoint members to the Expert Panel. Applications will be reviewed and shortlisted based on the eligibility criteria. Respondents who have been shortlisted will be asked to participate in an informal discussion within approximately two weeks of the closing date. This discussion provides the opportunity for applicants to ask further questions about the Expert Panel. Interviews for prospective Expert Panel members will be conducted at the MHC.

Only applicants who have been selected as part of the shortlisting process and/or successfully appointed to the Panel will contacted.

For further enquiries regarding the Expert Panel, please contact Natasa Spasic (08 6553 0600).

Applications must be **received by close of business 5 January 2018.** You can lodge your application by post, in person or by email. Any applications received following this date will not be considered.

Applicants must also include their preferred contact details (including day-time phone number **and** email/postal address) as part of their application.

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