	Attendees	Attended by Zoom	Videoconference	
		Rod Astbury (RA), Emily Wilding (EW), Andrew Williams (AW), Lee Steel (LS), Tracey Young (TY), Stan Chirenda (SC), Michael Wright (MW), Jessica Nguyen (JN), Amit Banerjee (AB), Richard Oades (RO)	Thursday, 14 May 2 8:30am – 12:30pm	2020
	Chair	Attended in person		
		Margaret Doherty (MD)		
	Secretariat	Attended in person		
		Bianca Fish (BF)		
	Guests	Attended in person		
		Mental Health Commission: Sue Jones (SJ), Stacey Child (SC) (in person)		
		Nous Group: Ian Sheldrake (IS) (in person)		
		AODAB Chair: Colleen Hayward (CH),		
		Attended by Zoom		
		Public Sector Commission: Sarah Dustan (SD), Dan Volaric (DV) (by Zoom)		
		AODAB Members: John Edwards (JE), Mark Montebello (MM), Jill Rundle (JR)		
	Apologies	Gemma Powell (GP)		
	AGENDA ITEM	DISCUSSION	ACTION LOG	
1.	Welcome and apologies	MD welcomed everyone and acknowledged GP as an apology for the meeting.		
2.	Acknowledgeme nt of Traditional Owners	MD acknowledged the Traditional Owners of the Land.		
3.	Acknowledgeme nt of Lived Experience	MD recognised those at the meeting with personal and family lived experiences.		

4.	Reflection: Co- Production principle three - mutuality	MD reflected on co-production principle three, mutuality, and how the Mental Health Advisory Council (Council) incorporates this into its work. Mutuality involves people coming together to share different experiences and expertise, to achieve an agreed goal that is mutually beneficial. Members noted there have been some great examples of mutuality during the COVID-19 pandemic.	Action 39: Note LS as the Reflection Presenter for the 11 June meeting.
5.	Conflicts of Interest	Nil Conflicts of Interest declared.	
6.	Acceptance of previous meeting minutes	Minutes from the 2 April 2020 meeting were accepted as a true and accurate representation of the meeting.	
7.	Action Log	Completed actions: Action 31, Action 32, Action 33, Action 35, Action 37, Action 38	
		Outstanding actions:	
		Action 34: BF and MD still to draft advice to the A/Commissioner on the consumer engagement framework	
		Action 36: Will be covered under during Agenda item 9	
		Action 26: Post-postponed due to post COVID-19	
		Action 18: Post-postponed due to post COVID-19	
8.	Budget	Council viewed and discussed the budget.	
		Due to an underspend on travel, Council has the opportunity to hold up to two meetings with Lived Experience people. An initial meeting is scheduled for 18 May 2020.	
9.	Council Priorities for 2019/20: Working group updates	Council discussed what the output from each working group will be.	Action 40: BF to set up
		Agreed each working group will develop a two-page briefing paper on their priority area outlining:	meetings for individual priority working groups.
		 What the issue is, with a focus on capturing cohorts who often fall through the gaps; Links to other similar initiatives that the Mental Health Commission (MHC) can review; and Recommendations for future areas of focus. 	

0. COVID-19 updates

11. Presentation: Public Sector Commission	 The impact of the withdrawal of the increases in Job Seeker and Job Keeper allowances is likely to cause significant mental health distress for people. Council discussed the availability and suitability of online platforms for group therapy. Lifeline WA has an online group program for survivors of suicide attempts. People with lived experience are co-facilitators of the group with a Lifeline employee. It was recommended that Government to identify one or two online platforms and recommend them to be used for telehealth and online group therapy, so consumers and service providers do not have to download and use multiple apps. The WA Department of Health is now using the Health Direct Videocall service which is a secure and encrypted platform. Dan Volaric and Sarah Dunstan from the Public Sector Commission joined the meeting to present on accountable and ethical decision making and good governance for Government Boards and Committees. 	Action 41: AB to share information on Lifeline group therapy with the Council
42 Marrison to a		
12. Morning tea		
13. Presentation: One Stop Shop	Members of the Alcohol and Other Drug Advisory Board (AODAB) joined the meeting at 10:30am Sue Jones, Stacey Childs and Ian Sheldrake joined the meeting in person to facilitate discussion on the MHC's One Stop Shop Initiative. Professor Colleen Hayward, Chair of the AODAB also attended in person. One Stop Shop Presentation	
14. One Stop Shop Advice to the Commissioner	 Council and AODAB members discussed the OSS initiative with focus on: The need for warm referrals that must be accepted by the service to which it is sent; A triage and navigation role for the service; 	Action 42: BF, MD and CH to create initial draft of advice to

	 Staff training and skills; Pilot programs; How to launch the service; and A name for the service. It was agreed to write a joint piece of advice on the OSS initiative from the Council and the AODAB. Agreed to keep advice to a two-page maximum. MD thanked the AODAB members for joining the meeting and contributing to the discussion. Members of both the AODAB and the MHAC agreed that it was of benefit to meet and that the Board and the Council could schedule annual joint meetings. Members of the AODAB left the meeting at 12:00pm 	A/Commissioner and send to AODAB and Council members for comment/feedback.
15. Other Advice to the Commissioner	Agreed to provide an update to the A/Commissioner on COVID-19 as discussed during Item 10.	Action 43: Draft COVID- 19 update for the A/Commissioner
16. Other business	COVID-19 Lived Experience Engagement Session MD and BF met with Louise Howe, MHC Consumer to identify a process that is equitable, reflects Council's values and is timely with minimal burden on applicants. 51 lived experience people who were recently involved in engagement processes with the MHC or past processes with the Council were sent an email inviting them to express interest in the COVID-19 engagement session. 21 people expressed their interest 10 panel members will be chosen to maximise diversity. MD, BF and LH are meeting directly after the Council meeting to finalise the process. MHAC members are invited to attend the meeting in a listening capacity.	Action 44: BF to send Council members calendar invite and Zoom link for engagement session.
17. Values Representative	LS provided feedback on how Council reflected its values during the meeting. Value one: The PSC presentation reminded Council of the need to be transparent when meeting and providing advice to the A/Commissioner. Value two: The OSS discussion had a focus on innovation in service delivery.	Action 45: BF to note AB as the Values Representative for the 11 June meeting.

MENTAL HEALTH ADVISORY COUNCIL MEETING MINUTES

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	Value three: The OSS discussion included the need for prevention and recovery for all, not just individual consumers but also their families and carers. Noted the contribution of Council members to the OSS discussion highlighted Council's focus on		
	the three values.		
Meeting closed at	Meeting closed at 12:29pm		
NEXT MEETING	NEXT MEETING Thursday, 14 May 2020		
	8:30am – 12:30pm		
	Videoconference		